

**UNITED NORTHEAST COMMUNITY DEVELOPMENT CORPORATION**  
**2<sup>ND</sup> CHANCE PROGRAM**  
**3636 East 38<sup>th</sup> Street**  
**Indianapolis, Indiana 46218**  
**317-546-6240**

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To Whom It May Concern:

United Northeast Community Development Corporation & 2<sup>nd</sup> Chance has a Pre-Apprenticeship Construction related program designed to provide a second chance to the unemployed, underemployed, ex-offenders and welfare recipients. We are partners with Associated Builders & Contractors for the Major Opportunities program. The first week of training, students receive information on Life Skills/Job Readiness. The next two weeks are spent teaching them basic On-the-Job Skills needed in the construction industry as well as to expose them to some information relative to electrical, plumbing, carpentry, concrete, etc. At the end of the three weeks, each student is qualified to participate in an On-The-Job-Training "Apprenticeship Program". We also assist all graduates with obtaining gainful employment.

Our goal is to provide each citizen of our community with the opportunity to achieve SELF-SUFFICIENCY. We also provide multiple levels of support to each enrollee, while providing hands-on and classroom training. The program requires a commitment to CHANGE and TRUST. We expect MUCH, but we give even MORE.

We are confident that our program will enable them to become self-sufficient! We can help them to help themselves and to become an upstanding, employable citizen in our community. There is always someone there to give them assistance, whether it is through our strong support group of students or our Community Leaders.

Please feel free to contact me at 317-546-6240 if you need further information or have any questions.

Sincerely,

Rudy Hightower  
Program Director